



Geyserville Planning Committee
Minutes of the Meeting, Geyserville Fire Department
Tuesday, October 24, 2023, 7:00pm

1. CALL TO ORDER

In place of President Paul Connors, Secretary Marshall Kilduff called the meeting to order at 7:00pm

• Present

- Vice President Cecilia Muela by phone ○ Bryce Jones
- Secretary, Marshall Kilduff ○ Daisy Damskey
- Treasurer, Steve Sachs ○ Jo Diaz

2. APPROVAL OF AGENDA

Without objection, the agenda was approved.

3. ANY BUSINESS OR PUBLIC COMMENTS ON ITEMS NOT ON THIS AGENDA

Committee member Daisy Damskey mentioned the efforts to restore and repair the Odd Fellows Building, which is in need of earthquake retrofitting. Engineering and planning work has begun but a budget and design has not been set. Possible plans include an elevator and third floor space. There are no current activities on the existing second floor. The office of Supervisor James Gore plans to keep abreast of changes and Daisy, as a member of the Odd Fellows, will keep the committee informed. Steve Sachs said it would be good to inform the town ahead of any detailed changes to draw out public suggestions and keep residents informed. Bryce Jones indicated there will likely be concerns about parking with a major remodel or upgrade. It was a consensus view that the committee would like to stay informed and arrange a public meeting to analyze retrofitting plans for a key building in the center of town.

Next, a written description of committee member roles and responsibilities was discussed. The descriptions were drawn up by Cecilia Muela but not yet voted on. One change suggested by Steve Sachs was to make clear that both the treasurer and president should sign checks. It was felt that the description of roles and responsibilities should be voted on at the next meeting.

4. APPROVAL OF PLANNING COMMISSION MINUTES

Approval of the minutes of the September 26, 2023 meeting

The minutes were approved without objection.

5. Agenda: Communication Protocol for the Committee

Secretary Marshall Kilduff presented the outlines of a communication strategy for the committee.

In general the committee seeks to publicize its actions and future events in a variety of ways, the better to keep residents aware and make the committee an informational center.

A prepared document outlining the strategy and the steps to carry it out was presented by Daisy Damskey. The intention is to make the committee proactive in explaining its activities, developing graphics and designs that attract notice, and announcing future speakers and topics of interest. Damskey said the idea is to grab attention, draw people in and widen the audience with both English and Spanish messages. Steve Sachs was concerned about the chain of responsibility in writing and releasing such messages. Bryce Jones noted there could be Brown Act violations if a number of committee members became involved without public notice. Steve Sachs said he doubted there would be violations but the Sonoma County Counsel could be consulted or invited to a committee meeting to confer.

As a side topic, the committee discussed the possibility of a public session to hear the latest plans to extend SMART train service to Geyserville and Cloverdale. Bryce Jones said general manager Eddy Cumins was positive, outgoing and willing to explain future upgrades that may begin with a bike path adjacent to the present tracks.

The committee also discussed the date of its next meeting, which normally would be in January. It was agreed to instead have it on November 14 at 7 p.m. The agenda should include approval of the committee roles and responsibilities that were discussed earlier. Other matters could be added at the discretion of the president. The motion to hold a November meeting was moved by Daisy Damskey and seconded by Bryce Jones and passed without objection.

A motion to adjourn at 8:30 p.m. was made by Steve Sachs and seconded by Daisy Damskey and passed without objection.